



# PROVIDENCE CHILDREN'S FILM FESTIVAL

February 16-25, 2018  
2018 GENERAL FILM FESTIVAL APPLICATION

## ABOUT PROVIDENCE CHILDREN'S FILM FESTIVAL (PCFF)

The Providence Children's Film Festival (PCFF) seeks films that inspire, delight, educate, and connect a diverse community of youth and families by curating, presenting, and exploring the best of independent and international cinema. PCFF is a 501(c)(3) non-profit organization founded in 2009.

## ABOUT THE FESTIVAL

Now in its ninth year, the Providence Children's Film Festival enhances and energizes the local arts and cultural community and has become one of the most highly anticipated family events of the year. The annual Festival takes place in February at multiple venues within walking distance of downtown Providence, with over ten days of screenings, filmmaking workshops, and drop-in activities, along with pre- and post-film conversations that we call "Reel Connections". During the Festival, PCFF screens an average of 16 feature-length films (including a film classic) along with over 100 short films—including live-action, documentary, animation and experimental films—made by filmmakers from around the world. Beginning in 2014, PCFF added the Youth Filmmaker Showcase, a juried program of films made by international youth, followed by an opportunity for young filmmakers to talk about the fun and challenges they face during the creative process.

## BEYOND THE FESTIVAL

In addition to the annual Festival, the organization partners and collaborates with a growing number of community youth organizations to offer year-round educational opportunities, where children and families can learn about the history of the medium and its critical context, as well as the craft of filmmaking, through out-of-school programs, hands-on workshops, and film-related presentations.

## CRITERIA

The PCFF selection committee seeks films with content that speaks positively to children, teens and families from diverse backgrounds and ethnicities. Please consider submitting if you have created work that can speak to all, including children and/or teens. We seek films that are entertaining and/or challenging to young minds with serious, true-to-life topics and narratives that may span a range of emotions. The film need not have a "story-book" ending to find a place in our Festival. PCFF welcomes foreign films with subtitles, documentaries, live action, animation and even experimental films that may inspire our viewers to think about the world in a new way.

## SELECTION

The Director of Programming oversees the selection process working with the Festival Film Selection jury composed of educators, filmmakers, parents and children. PCFF takes pride in bringing children and teens into the selection process; as a member of the PCFF Jury, youth have a voice from beginning to end, taking part in final film selections, festival programming, and award distributions. PCFF will email all entrants no later than **January 10, 2018**, whether films have been selected for the festival. Preview DVDs, thumb drives, and related materials of all films submitted for consideration will NOT be returned unless submission includes a prepaid, self-addressed, stamped envelope.

## SPECIAL EVENTS

In addition to our **Opening Night Party** (2/16) and final **Awards Event** (2/25), PCFF hosts a **Filmmaker Soiree** during the Festival (TBA). The Soiree is a private, low-key and relaxing get together with our star filmmakers and some of our Festival devotee's. In between bites you may meet some filmmakers who have films in this year's Festival or share a drink with one of our invited *Reel Connection* speakers. You will certainly meet many of the people who helped create and support this year's Festival.

## AWARDS

On the last day of the Festival, six awards will be granted: Our audience selects Audience Choice Awards for *Best Narrative Feature Film*, *Best Feature Length Documentary* and *Best Short Film*. PCFF's Award Jury will select Special Jury Awards for *Best Feature Film* and *Best Short Film*. Our Hospital Jury (comprised of hospitalized youth) will select a winner for the Hospital Jury Award for *Best Short Film*.

## 2018 FESTIVAL GUIDELINES (Please read carefully.):

- This application is for General Film Festival submissions only. To submit a film to the Youth Filmmaker Showcase (YFS), please use the 2018 Youth Filmmaker Showcase (YFS) application.
- Direct submission screeners will only be accepted in DVD format (PAL or NTSC) or via a secure online link. Please send three (3) DVD copies per submission; if film is available online, provide web address and password. (PCFF does not return screening DVD's submitted unless a self-addressed and prepaid envelope is provided.)
- Films need not have premier status to qualify.
- Films may be represented by a film distributor or agent. PCFF will only consider films that were completed in the previous three (3) years. Any films with a production completion date before February 2015 need to request an exemption from the Director of Programming.
- Foreign language films must be subtitled or dubbed in English.
- Final selections will be notified no later than **January 10, 2018** via email.
- All accepted short films are to be shown on a digital file. Our preferred format is Quicktime: h.264 codec, 1920x1080 frame size at 30fps. Other options may be used but will remain in their native resolution.
- Full payment fee must be submitted with film entry (payment information below).
- To qualify for Student Fee: Students submitting films must include a photocopy of valid, current student identification card OR provide a letter from the school's administrator confirming current student status. (Elementary through college level students are eligible for student submission fee discount.)

## DEADLINES AND FEES:

### SHORT FILMS (under 30 min)

- **"Early Bird" Submission Deadline: September 15, 2017**  
Standard Fee: \$25.00      \*Student Fee: \$25.00
- **Regular Submission Deadline: November 15, 2017**  
Standard Fee: \$35.00      \*Student Fee: \$30.00
- **Late Submission Deadline: November 28, 2017**  
Standard Fee: \$45.00      \*Student Fee: \$40.00

### FEATURE FILMS (50 - 115 min)

- **"Early Bird" Submission Deadline: September 15, 2017**  
Standard Fee: \$30.00      \*Student Fee: \$25.00
- **Regular Submission Deadline: November 15, 2017**  
Standard Fee: \$40.00      \*Student Fee: \$35.00
- **Late Submission Deadline: November 28, 2017**  
Standard Fee: \$50.00      \*Student Fee: \$45.00

### All submissions should be sent to the address below and must include the following:

- Completed and signed Rules and Regulations Form and Production Information Form.
- 3 DVD copies of film, or provide a secure online link and password.
- \*If submitting as a student, please provide proof of current student status.
- **PAYMENT:** Full submission fee in US dollars; check or money order payable to "Providence Children's Film Festival". You may also pay using our PayPal link on our festival website: [www.pcffri.org](http://www.pcffri.org) (Please indicate film title in memo section.)

### MAILING ADDRESS:

- If using United States Postal Service, please send to:  
Providence Children's Film Festival, 24 Corliss Street, P.O. Box #6724 Providence, RI 02940  
(Note: FedEx and UPS will not be accepted at this address. See below.)
- If using FedEx or UPS, please send to:  
Providence Children's Film Festival, 1005 Main St. (#1211), Pawtucket, RI 02860 voice: (401) 209-7585

# 2018 FILM PRODUCTION INFORMATION FORM: February 16-25, 2018

## 2018 GENERAL FILM FESTIVAL APPLICATION

DATE OF SUBMISSION \_\_\_\_\_

(Type or print clearly. Fill out each section completely – missing information may result in an incomplete submission. To submit a film to the Youth Filmmaker Showcase (YFS), please use the 2018 Youth Filmmaker Showcase (YFS) application.)

**PAYMENT METHOD:** \_\_\_\_\_ CHECK \_\_\_\_\_ PAYPAL \_\_\_\_\_ OTHER  
\_\_\_\_\_ STANDARD RATE \_\_\_\_\_ STUDENT RATE (Proof of student status required.)

**FILM DETAILS:** \_\_\_\_\_ SHORT \_\_\_\_\_ FEATURE

• **PLEASE SELECT THE CATEGORY MOST APPROPRIATE FOR THIS FILM:** NARRATIVE DOCUMENTARY ANIMATION EXPERIMENTAL

FILM TITLE (ENGLISH): \_\_\_\_\_

FILM TITLE (ORIGINAL): \_\_\_\_\_

DIRECTOR (S): \_\_\_\_\_

COUNTRY OF ORIGIN: \_\_\_\_\_ LANGUAGE: \_\_\_\_\_ SUBTITLED: **YES** **NO**

RUNNING TIME: \_\_\_\_\_ COMPLETION DATE (MONTH / YEAR): \_\_\_\_\_

EXHIBITION FORMATS AVAILABLE: \_\_\_\_\_

**FIVE SENTENCE DESCRIPTION OF THE FILM:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

HAS THIS FILM BEEN PUBLICLY SCREENED BEFORE? **YES** **NO** IF YES, WHERE? \_\_\_\_\_

**FOR MARKETING PURPOSES, PLEASE DETAIL ANY RHODE ISLAND CONNECTIONS:** \_\_\_\_\_

\_\_\_\_\_

**HOW DID YOU HEAR ABOUT THE PCFF?** \_\_\_\_\_

### PRIMARY CONTACT FOR SUBMISSION:

NAME: \_\_\_\_\_

RELATIONSHIP TO PRODUCTION: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS (MAIL AND CORRESPONDENCE): \_\_\_\_\_

CITY / STATE / ZIP: \_\_\_\_\_

PHONE (OFFICE): \_\_\_\_\_ PHONE (MOBILE): \_\_\_\_\_

EMAIL: \_\_\_\_\_

WEBSITE: \_\_\_\_\_

# 2018 RULES AND REGULATIONS: February 16-25, 2018

The individual or entity submitting this film (1) warrants that it holds all necessary rights for submission of this film for exhibition in the Providence Children's Film Festival ("PCFF") and use in related promotional and educational events prior to the festival and up to 24 months thereafter and (2) shall indemnify and hold harmless PCFF from and against any and all claims, costs, suits, liabilities, losses, damages, and expenses (including but not limited to attorney's fees, and court costs) by reason of any claim involving copyright, trademark, credits, royalties, publicity and/or screening related to the film. In addition, the individual or entity understands that PCFF will handle the film, film media and any related materials with a maximum of care but shall not be held liable for any damage or loss during the shipping, preview or screening of the same.

Accepted filmmakers agree to arrange and pay costs of shipping the film print or exhibition material to PCFF, including payment of shipping, insurance and customs fees. PCFF is responsible for the return shipping on accepted films only.

Final acceptance decisions are made by the PCFF Director of Programming with assistance from the festival film jury. These decisions are final and are not subject to appeal. Submission fees are non-refundable.

Final film format decisions of accepted films are solely decided by the PCFF Director of Programming. We will make every effort to show on the best format, with the best resolution and sound quality but there are no guarantees. Exhibition formats and level of screening quality may change based on equipment availability and venue changes.

The Providence Children's Film Festival is granted the right to utilize and excerpt from any film or image submitted and accepted for exhibition at the festival, on the PCFF website, and for promotional purposes.

Please do not put multiple films on the same DVD. Submission and screening formats for feature length films include DVD, Blu-Ray, on-line screener and DCP. Please test your digital files before sending. All accepted short films are to be shown on a digital file. Our preferred format is Quicktime: h.264 codec, 1920x1080 frame size at 30fps. Other options may be used but will remain in their native format.

PCFF shall use best efforts to ensure correct title and credits are listed on Festival materials but shall not be held liable for inadvertent errors and omissions. PCFF reserves the right to adjust dates and times of film screenings/festival and shall not be responsible for delays or cancellations due to equipment failure, shipping delays, inclement weather, the condition of the prints delivered, or for any reason outside the control of PCFF.

PCFF reserves the right to decide all questions not specifically provided for herein.

**I accept all of the rules and regulations (stated above) of the Providence Children's Film Festival (PCFF).**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print name

**If under 18, must be signed by a parent or legal guardian:**

\_\_\_\_\_  
Print name of parent or guardian

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date